CITY OF SAN CLEMENTE SPECIAL MUNICIPAL ELECTION CALENDAR MARCH 8, 2011

| November 15, 2010 | Resolution calling election to Registrar of Voters (ROV). This is |
|-------------------|--|
| (E-113) | not a statutory deadline; however, it helps to have the resolution |
| | as soon as possible. |

Last day for direct arguments and city attorney impartial analysis. December 10, 2010 (E-88)

Public Review period for measure text, impartial analysis and direct arguments.

ROV will email measure letter designation to the City of San Clemente.

> Last day for rebuttal arguments. If direct arguments are due prior to December 10, 2010, the rebuttals must be filed 10 days after the direct arguments.

Public Review period for rebuttal arguments. All court action must be finalized by the end of the Public Review period to be included in the ROV sample ballot pamphlet.

SPECIAL ABSENT VOTERS' BALLOT APPLICATIONS: The first day the Registrar of Voters' office may process applications for special absent voters' ballots. Any applications received by the Registrar of Voters' office prior to this day shall be kept and processed on or after this date. §§ 300(b), 3100, 3103

LIST OF VOTE-BY-MAIL VOTERS: First day computer tapes are available for purchase indicating all voters who have been issued a vote-by-mail ballot.

Sample ballot pamphlet mailing begins approximately this date. Mailing completed by February 15, 2011.

December 11, 2010 through December 20, 2010

December 13, 2010 (E-85)

(E-87 - 78)

December 20, 2010 (E-78)

December 21, 2010 through December 30, 2010 (E-77 - 68)

January 7, 2011 (E-60)

January 7, 2011 (E-60)

January 27, 2011 (E-40)

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February 7, 2011 (E-29)

February 15, 2011 (E-21)

February 21, 2011* (E-15)

March 1, 2011 (E-7)

March 1, 2011 (E-7)

March 2, 2011 through March 7, 2011 (E-6-1) First day vote-by-mail ballots are available. All vote-by-mail ballots will be issued through the Registrar of Voters. If requests are received at City Hall, they must be forwarded to the Registrar of Voters.

Last day to mail sample ballots.

Last day to register to vote for the March 8, 2011 City of San Clemente Special Municipal Election.

Last day to apply for regular vote-by-mail ballots.

ROV will mail to the City a CD containing the registered voters within the City of San Clemente.

SPECIAL ABSENTEE VOTERS – RECALLED TO MILITARY
SERVICE: A registered special absentee voter recalled to service after March 1, 2011, but before 5:00 p.m. on March 7, 2011, may appear before the county elections official in the county in which he/she is registered, or, if within the state, in the county in which he/she is recalled to service and apply for a vote-by-mail ballot which may be submitted by facsimile or by email. The vote-by-mail ballot may be voted at the Registrar of Voters office or voted outside the office on or before the close of the polls on the Election Day and returned as are other vote-by-mail ballots. To be counted, the ballot must be returned to the Registrar of Voters office in person, by facsimile transmission, or by an authorized person on or before the close of the polls on the day of the election.

If the special absentee voter appears in the county in which he/she is recalled to service, rather than the county to which he/she is registered, the elections official shall coordinate with the elections official in the county in which the special absentee voter is registered to provide the vote-by-mail ballot that contains the appropriate measures and races for the precinct in which the special absentee voter is registered. § 3110

^{*}The date falls on a holiday. Use next business day.

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March 2, 2011 through March 8, 2011 (E-6 - 0)

March 8, 2011 (E-0)

March 8, 2011 (E-0)

March 8, 2011 (E-0)

March 8, 2011 (E-0)

<u>VOTE-BY-MAIL VOTING – LATE CONDITIONS (EMERGENCY</u>

VOTING): During this period vote-by-mail ballots are available when a voter's condition prevents voting at a polling place. Written application signed under penalty of perjury is required unless the absent voter's ballot is voted in the Registrar of Voters' office. The voter may designate any authorized representative to return the voted vote-by-mail ballot. Emergency voting ballots may not be mailed. § 3021

Election Day. Polls open 7:00 a.m. to 8:00 p.m.

VOTE-BY-MAIL VOTER BALLOTS RETURNED: Deadline for the Registrar of Voters to receive vote-by-mail ballots by mail or in person is March 8, 2011, 8:00 p.m. A voter may deliver his/her vote-by-mail ballot in person to any polling place in the county by the close of the polls on Election Day. If a vote-by-mail voter who, because of illness or other physical disability, is unable to return the ballot, he/she may designate his/her spouse, child, parent, grandparent, grandchild, brother, sister, or a person residing in the same household to return the ballot.

Last day a special absentee voter who is temporarily living outside of the United States (or is called for military service within the United States on or after **March 1, 2011**) may return his/her ballot by facsimile transmission. To be counted, the ballot returned by facsimile transmission must be received by the elections official no later than Election Day, 8:00 p.m. and must be accompanied by an identification envelope and a signed waiver of a right to a secret ballot.

§§ 3017, 3020, 3103.5, 14212

SEMI-FINAL OFFICIAL CANVASS OF ELECTION RETURNS:

Beginning at 8:00 p.m. and continuously until completed, the Registrar of Voters will conduct the semi-final official canvass of votes. § 15150

<u>SPECIAL ABSENTEE VOTERS:</u> Any registered special absentee voter who has returned to their county of registration on or before this day, and to whom a vote-by-mail ballot has been mailed but not voted, may apply for a second vote-by-mail ballot. The elections official shall require him/her to sign an authorization to cancel the vote-by-mail ballot previously issued, and shall then

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issue another vote-by-mail ballot to the voter, or certify to the precinct board that the voter is eligible to vote in the precinct polling place of his/her residence. § 3108

Last day an unregistered special absentee voter who was released from service after the close of registration and who has returned to his/her county of residence may apply in person to register with the county elections official and vote in the election. Documentary proof of release from military service is required. On or before Election Day, the county elections official shall deliver to the precinct board a list of special absentee voters registered under Elections Code section 3107.

Last day a special absentee voter who returned to the county after March 1, 2011 may appear before the county elections official and make application for registration, a vote-by-mail ballot, or both. The county elections official shall register the voter, if not registered, and shall deliver a vote-by-mail ballot which may be voted in or outside the county elections official's office on or before the close of the polls on the day of election and returned as are other voted vote-by-mail ballots. § 3109

March 9, 2011 (E+1)

April 5, 2011 (E+28)

COMMENCE OFFICIAL CANVASS OF ELECTION RETURNS:

The Registrar of Voters will commence canvassing votes. §§ 10547, 15301

COMPLETE OFFICIAL CANVASS OF RETURNS AND CERTIFY RESULTS BY THIS DATE: No later that this date, the county elections official must complete the canvass, certify its results, and send the certification of the results to the City of San Clemente.

§ 15372